



2018 ANNUAL USER GROUP

CONFERENCE INVITATION AND AGENDA

Our Annual User Group Conferences for 2018 have once again been organised across three states. We are following a similar model to 2017 that includes seven locations across QLD, NSW and VIC allowing access to the majority of the 140 Reflect councils across Australia.

The conference agenda will provide all attendees with valuable information and new ideas for enhancing and expanding the use of Reflect and other Asset Edge applications within their Organisations.

To register please go to: <https://bookwhen.com/assetedgetraining>

and enter details for those who intend to join us at one of this years events. We have limited numbers at each venue therefore we recommend you reserve your attendee seats as soon as possible.

Venue	Day 1	Day 2	Where
Cairns, QLD	Full Day - Wed 2nd May	Half Day - Thu 3rd May	DoubleTree by Hilton Hotel
Gladstone, QLD	Full Day - Tues 8th May	Half Day - Wed 9th May	Oaks Grand Gladstone
Toowoomba, QLD	Full Day - Thurs 10th May	Half Day - Fri 11th May	City Golf Club
Ballarat, VIC	Full Day - Tues 15th May	Half Day - Wed 16th May	Mercure Ballarat Hotel
Wagga, NSW	Full Day - Tues 22nd May	Half Day - Wed 23rd May	Wagga RSL Club
Dubbo, NSW	Full Day - Thurs 24th May	Half Day - Fri 25th May	Dubbo RSL Club
Port Macquarie, NSW	Full Day - Tues 29th May	Half Day - Wed 30th May	Mercure Centro Port Macquarie

What is on the program? (See full agenda on the following

Again this year our program will be a full first day, followed by an early start on the second day with a lunchtime finish to enable people to travel back to their council areas where possible.

Reflect dominates much of the agenda to provide all stakeholders with up to date information on the latest enhancements across all platforms and our future plans for Windows, Web and Android.

The remainder of the conference is broken into very short informative sessions where we encourage participants to ask questions and also learn from other users. We have a few new things we'd like to show-case providing tremendous learning and upskilling benefits for everyone in attendance.

The Conference Dinner on day one is included within the registration price providing an opportunity to mingle with others and the Asset Edge team members in a more informal environment.

How much to attend?

Fees for our 13th Annual Conference registrations are \$770pp (GST inc). Please note that no single day attendance options are available due to the limitation on seat numbers at the venues.

A Council Purchase Order must be provided when completing the online registration to secure participant places and enable us to organise catering and room layouts.

Please complete Registrations online before 07/04/2018



2018 User Group Conference Agenda (1.5days)



DAY 1 Full Day

			<i>Tea and coffee on arrival</i>	<i>Please arrive on time - we will be starting Agenda on time as indicated below</i>
08:30	09:00	1	REGISTRATION & WELCOME	<i>Welcome & Introduction - Asset Edge Update - Annual User Surveys distributed</i>
09:00	10:00	2	Reflect	<i>Reflect Web and the UMC - Enhancements and Changes over the last 12 months - including where your data is and how secure is it?</i>
10:00	10:30	3	Reflect	<i>Reflect Android - Enhancements and Changes over the last 12 months - including device selection and settings - remote access into your council devices</i>
			Morning Tea	<i>Provided by Asset Edge</i>
11:00	11:45	4	Reflect	<i>Reflect Windows - Enhancements and Changes over the last 12 months plus where we are headed with Work Scheduling and prioritisation - we need your input?</i>
11:45	12:00	5	Reflect	<i>Premium Level Services - Improve and Fast Track the Asset Edge software use at your council - benefits and savings</i>
12:00	12:30	6	Reflect	<i>Integration with Reflect - Why it's important? How it Works? (API, KML, GIS), How much does it cost? and what is required by council?</i>
12:30	13:15		Lunch	<i>Provided by Asset Edge</i>
13:15	14:00	7	Recover	<i>NDRRA reporting requirements, pre-condition and restoration works, new requirements for your State as a result of the National NDRRA Funding Reform</i>
14:00	14:15	8	Reflect	<i>Discussion - Reflect Inspections versus Reflect Planned Inspection Activities - potentially a big shift in Reflect. What does it mean for the inspectors, maintenance teams and managers?</i>
14:15	14:30	9	Signum	<i>A full run down on all the great new features in Signum - Sign Management Solution. How it can be useful to meet your council's risk management requirements</i>
14:30	14:45		Afternoon Tea	<i>Provided by Asset Edge</i>
14:45	15:00	10	Reflect	<i>Setting up an Open Spaces database in Reflect - how to approach it? What information is needed and implementation process? And the do's and don'ts!</i>
15:00	15:30	11	Reflect	<i>Council Case Studies from around the country - six of the best!</i>
15:30	15:45	12	Nemus	<i>A full run down on Nemus Tree Management Solution for recording and risk assessing council's tree assets.</i>
15.45	16:15	13	Reflect	<i>Planned Work Scheduling - there's a lot you need to know!</i>
16:15	16:30		Review Whiteboard and Questions	<i>Opportunity to address items raised during the sessions and introduce new discussion with Asset Edge Representatives</i>

ASSET EDGE ANNUAL CONFERENCE DINNER COMMENCING 7.00pm

Meals and Refreshments provided by Asset Edge

Day 2 - half day Agenda - next page

2018 User Group Conference Agenda (1.5days)



DAY 2 Half Day

From	To		Tea and coffee on arrival	Please don't be late because we can't wait! 8.30am START!
08:30	09:30	14	Reflect	<p>Reflect and RMCC (NSW) and RMPC (QLD) Sessions - update and what's your council needs to know before July 1 Contract renewals.</p> <p>Reflect Fundamentals (VIC) - Three things you might not know, but should about Reflect Chainage 1. Security and Groups, 2 QTouch 3. Windows Settings</p>
09:30	09:45	15	Reflect	Survey Results from Day 1, Training and support services for 2018 for you and your council
9.45	10:15		Morning Tea Break	Provided by Asset Edge
10:15	11:00	16	Reflect	Electronic Forms - The RELEASE OF EFORMS 2.0 . Everything you asked for last year is now available - making it the best mobile Electronic Form tool around
11.15	11:30	17	Reflect	Hardware - what's everyone using now - trouble shooting and what's around the corner?
11:30	12:00		Review Whiteboard and Questions	Opportunity to address items raised through the sessions and introduce new discussion with Asset Edge Representatives

